

## Case Data Lookup

- 1) Access [www.trustee13.com](http://www.trustee13.com)
- 2) Select Trustee Jack Zaharopoulos

please select the trustee you wish to access

- Joseph M. Black, Jr.
- William Mark Bonney
- Russell Brown
- Virginia Burdette
- Gregory A Burrell
- Nancy Curry
- Ann M. Delaney
- Andrew M. Dudley
- Wayne Godare
- Nacole Jipping
- Gwendolyn M. Kerney
- Scott Lieske
- Michael Macco
- Edward Maney
- Lydia Meyer
- Debra Miller
- Robert P Musgrave
- Kelly Remick
- Brett N. Rodgers
- Jon M. Waage
- Kara L. West
- Renee Williams
- Jack Zaharopoulos
- C. Barry Zimmerman

- 3) You will see this screen. Log in using the login and password provided. Then select the Login button at the bottom right.

**Forgot your password?** Enter your user name and select the "forgot your password?" link under the password box.

please enter your user id and password

user id:

password:

[forgot your password?](#)

This site contains general case data for cases administrated by Jack N. Zaharopoulos, Standing Chapter 13 Trustee for the Middle District of Pennsylvania. Data is updated nightly.

**DEBTORS:** You can access YOUR case information by entering your case number (Example: yy-nnnn) as the User ID & the last 4 digits of your Social Security Number as your password.

**To receive a User ID & password:** email [info@pamd13trustee.com](mailto:info@pamd13trustee.com) requesting access to trustee13.com. Please provide name, address, phone number, email address. Attorneys can also request 1 support staff login account.

**Debtor Attorneys** will have access to general case information as well as the secure, encrypted document upload portal.

**Creditor Attorneys** will have access to general case information.

The document upload portal is ONLY for submitting documents to the Trustee which are not filed with the court or that the Trustee has requested. It does NOT replace following Standard Bankruptcy Rules and Procedures.

- 4) You will be presented with

et case status document upload logout Chapter 13 Trustee Online  
Case Status System

please enter the case # or debtor name

case #:

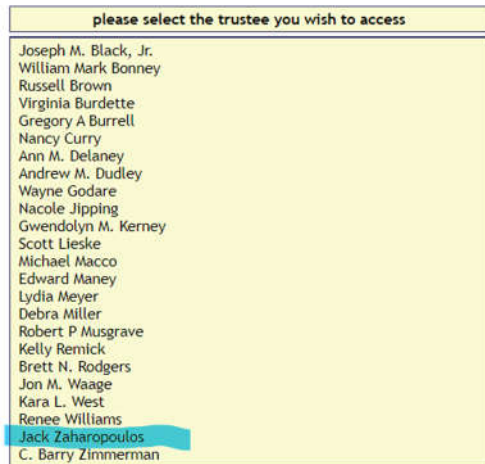
debtor name:

- 5) You can search by case number (*Enter as yy-12345*) or by Debtor Last Name.
- 6) To search another case, select "Get Case Status" on top yellow bar. To exit the database, select "Logout" on the top yellow bar. To use the document upload portal, select ""Document Upload" from the top yellow bar. See additional instructions regarding "Document Upload".

## Document Upload

Only documents NOT filed with the court should be provided to the Chapter 13 Trustee using this method. Court filings are still directly provided to us through the Bankruptcy Court Electronic Filing System.

- 1) Access [www.trustee13.com](http://www.trustee13.com)
- 2) Select Trustee Jack Zaharopoulos



A screenshot of a web form with a dropdown menu. The dropdown is open, showing a list of trustee names. The name "Jack Zaharopoulos" is highlighted with a blue bar. The text above the dropdown reads "please select the trustee you wish to access".

please select the trustee you wish to access
Joseph M. Black, Jr.
William Mark Bonney
Russell Brown
Virginia Burdette
Gregory A Burrell
Nancy Curry
Ann M. Delaney
Andrew M. Dudley
Wayne Godare
Nacole Jipping
Gwendolyn M. Kerney
Scott Lieske
Michael Macco
Edward Maney
Lydia Meyer
Debra Miller
Robert P Musgrave
Kelly Remick
Brett N. Rodgers
Jon M. Waage
Kara L. West
Renee Williams
<b>Jack Zaharopoulos</b>
C. Barry Zimmerman

- 3) You will see this screen. Log in using the login and password provided.

please enter your user id and password

user id:

password:

[forgot your password?](#)

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#### 4) You will be presented with

et case status document upload logout

Chapter 13 Trustee Online Case Status System

please enter the case # or debtor name

case #:

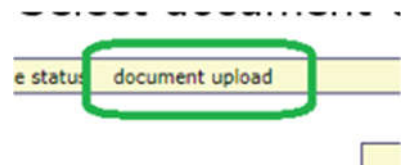
debtor name:

#### 5) Select "Document Upload" from the top yellow bar.

**NOTE:** There is a difference between the "document upload" from the yellow upper bar and the blue Upload Document to Trustee on a case status screen. Both shown circled in green below.

#### Document upload on the top, yellow bar

– Defaults to the case # from the last case you viewed. Also shows "previously loaded files" for **the user currently logged in**. **NOT** for the case.



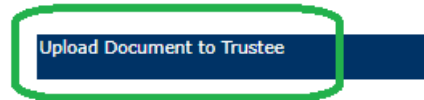
#### Upload Document to Trustee in a blue box

– retains the case previously viewed and shows documents upload for **THAT case**.



- 6) Enter the bankruptcy case number for the document being uploaded/submitted.
- 7) At the top, left (shown circled in green below) select "Upload Document to Trustee".

get case status    document upload



- 8) You will be presented with a drop down arrow box that will present a list of the documents that may be submitted using Document Upload. Select the closest, applicable description for your document.

- 9) Next upload a PDF version of your document. Select "Choose File". Locate the document on your computer. You will now see the name of that document next to the Choose File button.
- 10) In the "description" box you may select something from the drop-down list, or free type any other information regarding your document. (Example: At the 341 Meeting Trustee Zaharopoulos requested this be submitted, this page was missing from the tax return submitted last week, Tax Return for year 2021, etc.)
- 11) Seeing the next screen confirms upload is complete. This does **NOT** assure the file is accessible, what was requested, in the correct case, or is complete. It simply confirms a file was uploaded to the Case # shown.
- 12) If the staff has any problems processing the document(s) submitted we will contact you.

**NOTE:** Always remember to logout after you are done. Logout is at the top right next to the blue box "Chapter 13 Trustee Online Case Status System."